

Board of Directors Meeting Minutes
February 4, 2019
6:00 p.m.

Present: Members – Lin Eagan (Chairman), Terry Eberhardt, Janet Evans, Ellen Flynn Giles (Vice Chairman & Secretary), Milton Matthews, Dave Sciamarelli; Staff – Nina Basu (President & CEO), Bill Woodcock (Treasurer); Guest: David Phillips (Columbia Festival of the Arts)

Call to Order: The meeting was called to order at 6:05 p.m.

Prior Meeting Minutes: Dave Sciamarelli moved approval of the January 7, 2019, Board of Directors Meeting Minutes. Ms. Giles seconded, and the minutes were approved unanimously.

Lighting Package/Columbia Festival of the Arts: Ms. Basu reported on the status of the \$150,000 bond awarded by the General Assembly to the Trust for Architectural Lighting. Mr. Phillips (CFA) is providing the Trust with his expertise in this area to assist in defining needs and assessing packages. Ms. Giles moved that the Board authorize the President & CEO to work with the Columbia Festival of the Arts (CFA) to review responses to a material request and to assist in crafting a recommendation to the Board with at least two proposals. Ms. Evans seconded, and the motion was approved unanimously.

Board Chair's Report: Ms. Eagan reminded the Board of the importance of demonstrated support for the Trust's fundraising efforts individually and for the passage of the State Delegation's bond legislation.

President & CEO's Report: Ms. Basu provided an overview of ongoing activities. Topics addressed included conversations with the County Executive's staff regarding Trust funding in FY 2020 budget and support for & Park pathway funding; budget lines for Restroom study for design that is artful and practical and contracting with the land use consultant.; Trust/CA and IMA/DCACC construction plans; IMA annual spend; status of the MD State Arts Council Grant; and partnership development with CA/CFA, HH/DTC Partnership to support the site visit of the National R&C Association Conference in Merriweather Park this summer and sponsorship of a bus tour.

Maintenance Agreement: Ms. Giles moved that the Board "approve a Maintenance Agreement for site development for private Storm Water Management Facilities." Mr. Eberhardt seconded, and the motion was approved unanimously.

Symphony of Lights: Ms. Basu reported that the Trust's response to the RFP will include a 10 year-payout for the lights that includes payment of a share of revenues in exchange for the lights and the goodwill in the name, and formation of targeted partnerships with Rotary, CAC, and the DCT Partnership to include activities in the event that will directly serve our communities in need. Mr. Sciamarelli moved that the Board authorize the President & CEO to send a letter of intent for a non-driving event that might include trams and a dog-friendly event. Ms. Evans seconded, and the motion was approved unanimously.

Concept Plan Update Proposed Process: Ms. Basu suggested that the development of an updated Inner Arbor Concept Plan include formation of a stakeholder advisory group. Mr. Eberhardt moved that the Board “authorize the President & CEO to create an RFP for the Concept Plan Update that includes an advisory stakeholder group component. Mr. Sciamarelli seconded, and the motion was approved unanimously.

Delegation-requested Downtown Arts Development Meetings: Ms. Basu presented a summary of the focus for series of four (4) meetings requested by the HC Delegation to address concerns about the cooperation and collaboration among the parties involved in the development of the arts and culture components in Downtown Columbia. These meetings are being coordinated by the HC Arts Council and facilitated by Ellicott Pfanstiehl, formerly with Strathmore.

Update on Partnerships: Ms. Basu reported that adults and children’s concerts with the Columbia Orchestra, additional programs for Chrysalis Kids and Chrysalis Cabaret series, and DTC sponsorship for WTMD Thursday night events continue to move forward,

Adjournment: The meeting was adjourned at 8.33 p.m.

Respectfully submitted,

Ellen Flynn Giles, Secretary